

# CITY OF MELBOURNE BOWLS CLUB

## SELF CATERING / EXTERNAL CATERER GUIDELINES

### Sustainability



- No disposable plates or cutlery are permitted at the club.
- Food deliveries from delivery services such as Uber Eats and Pizza are not permitted at the club.
- Food deliveries from caterers must be on reusable platters (platters can be stored for pick up at a later date).
- All food waste to be put into composting collection bins provided by the club.

### Client / Caterers Must Provide The Following



- Delivery, set up, service and pack down of food.
- Clearing catering related items from the function room or rink side tables to clearing stations e.g. plates, cutlery, serviettes, food scraps, platters etc.
- Provision of all service items including the plates, cutlery, serviettes, serving utensils, serving platters etc. **Disposable & single use items are not permitted.**
- Buffet tables if required (Function room bookings include tables for buffets).
- All cooking and cleaning equipment including chopping boards, chopping knives, oven trays, cooking pots, cooking utensils, serving platters, washing detergent and sponges.
- All items required to pack down the food including glad wrap, platters/plates, take away containers, foil etc
- Management of dietary requirements.
- Cleaning of kitchen to required specifications and all rubbish to be disposed of in appropriate bins.

### Kitchen Equipment Provided - Function Room Bookings Only



- 6 burner gas stove.
- Gas oven. Oven Dimensions: Width 665mm, Depth 590mm, Height 385mm. Rack size 660mm x 540mm
- Microwave.
- Deep Fryer (must supply & remove oil and clean thoroughly after use).
- Fridge and freezer (limited) storage.
- Commercial pass through dishwasher.
- Access is only available during your function booking time.
- **NOTE: Kitchen facilities are NOT available for barefoot bowls bookings.**



### BBQ Hire

- BBQ hire available. \$3.50 per person includes use of BBQ during bowls session time, BBQ utensils, plates & crockery (washed by club after use).



### Equipment Hire

- Crockery & Cutlery – Washed by club after use (\$2.50 per person per course).



### Access Times

- Access is only available during your function booking time or your barefoot bowls session.
- If you require earlier access this must be organised prior to your event. Additional charges may apply.
- All catering must be cleared from your booked space at the conclusion of your event.

### Deliveries



- Delivery access is available via William Street opposite the Radisson Hotel.
- Bollards may be in place but are usually unlocked. Keys are available from the club on the day.
- Once in the Gardens drivers must drive at walking pace with hazard lights on.
- Access to the Gardens is for deliveries and pick ups only. **No parking is available onsite.** Cars must be moved once equipment and food has been unloaded.



### Beverages

- No BYO beverages including soft drinks are permitted.
- No BYO coffee or tea is permitted.